



**Industrial Hemp License Application**

*Licenses expire on December 31<sup>st</sup> annually*

Please type or print clearly (*Incomplete or illegible forms will be returned*)

Institution of Higher Education:

Contact Name:

Mailing Address:

City:

State:

Zip:

Work phone:

Alternate Phone:

Email:

**Subcontractor Information** (If applicable)

Is a statement from the institution included?  Yes;  No

Company/Trade Name:

Contact Name:

Mailing Address:

City:

State:

Zip:

Work phone:

Alternate Phone:

Email:

- 1) The cultivation site that the Industrial Hemp is to be grown on is:  wholly owned;  partially owned; or  Leased.
- 2) If the cultivation site is wholly or partially owned did you include proof of ownership?  Yes;  No
- 3) If the cultivation site is leased which of the following did you include?
  - Contract or lease showing that Industrial Hemp can be grown on the property; or
  - An original dated and signed letter of acknowledgment from each land owner.
- 4) Did you include contact information for all other owner(s) of the cultivation site and attach them to the application?  
 Yes;  No



**Industrial Hemp Production Acreage Information (Outdoor)**

Total number of acres applied for on this application: \_\_\_\_\_

A map of the contiguous field on which the applicant plans to grow industrial hemp, showing the boundaries and dimensions of the growing area(s) in acres must be provided along with the location of different varieties within the growing area(s), if applicable.

**Contiguous Field**

<u>Legal</u> Township:		Range:	Section:
<u>Description:</u>			
Field GPS: Decimal Degrees (from field center)	Lat:	Long:	
List varieties present: (attach map listing and showing locations)			Acres:

Did you list more than one variety of hemp to grow?  Yes;  No

Have you denoted the growing area of each variety in the annotated map?  Yes;  No

**Greenhouse Industrial Hemp Production Information (Indoor)**

Total number of square feet applied for on this application? \_\_\_\_\_

Address and location with the property of each growing area is required. Use attachment if more space is required.

A map of the area in which the applicant plans to grow the industrial hemp, showing the boundaries and dimensions of the growing area(s) in square feet, and the location of different varieties within the growing area(s), if applicable.

**Building 1 (Range / Room)**

Building Address:			
Building GPS: Decimal Degrees (from bldg. center)	Lat:	Long:	
List varieties present: (attach map listing and showing locations)			Sq. Ft:



**License Fees**

License per Contiguous Field -----	\$500.00
_____ Acres @ \$5.00/Acre -----	
_____ Sq Ft Greenhouse @ \$0.33/Sq Ft -----	
TOTAL -----	

All licenses are valid until December 31<sup>st</sup>. The license fees are non-refundable. Any industrial hemp that is not harvested on or before December 31<sup>st</sup> must be declared for inclusion in a subsequent license or destroyed by the license holder.

Please attach 'fees due' to this application and return to:

Attn: Plant Protection Programs  
 Oklahoma Department of Agriculture, Food, and Forestry  
 PO Box 528804  
 Oklahoma City, OK 73152-8804

**Intended Use and Disposition**

Check all that apply.

- Paper Products
- Fiber
- Molded Plastics
- Construction
- Livestock Bedding
- CBD Oil
- Other \_\_\_\_\_
- Seed

**Schedule of Intended Planting and Harvest Dates**

Note: Applications must be submitted 30 days prior to planting. The Department will conduct inspections to verify that the delta-9 tetrahydrocannabinol concentration does not exceed 0.3% prior to harvest.

Approximate Planting Date: \_\_\_\_\_

Approximate Harvest Date: \_\_\_\_\_

**Attachment Checklist**

You must include the following documents. Failure to include the following documents could result in an incomplete application that will not be processed by the Department.

- Authorization letter or contract stating the partnership between the institution of higher education and the subcontractor.
- Proof of ownership for the cultivation site where the industrial hemp is to be grown. Proof of ownership may be a copy of a deed, affidavit, or other documents that sufficiently prove ownership.
- Annotated map or aerial photograph to define boundaries of the cultivation site with a variety description of the industrial hemp corresponding to each growing area.



**Legal Statement**

I, (*print name*) \_\_\_\_\_, the owner or person with legal control of and authority to bind, the herein named applicant, have read and understand all of the conditions and obligations stated herein. I understand and agree, as required by Oklahoma Industrial Hemp Agricultural Pilot Program:

- all varieties of industrial hemp seed shall be certified by the Department.
- if the industrial hemp grown exceeds 0.3% delta-9 tetrahydrocannabinol concentration by dry weight, the crop will be destroyed.
- any information provided by licensee is subject to public disclosure under the Open Records Act.
- any information provided by the institution of higher education or subcontractors may be released by the Department to law enforcement agencies without notice to the institution of higher education or subcontractors.
- the institution of licensee shall fully cooperate with the Department, grant the Department physical access to any part of the cultivation site and allow inspection and sampling that the Department deems necessary.
- Licensees are responsible for an hourly inspection rate of \$35.00 per hour per inspector for actual time devoted to the inspection of a contiguous field or building and are to pay within 30 days of receiving an invoice from the Department.
- Licensees are responsible for the laboratory analysis costs of sample(s) and are to pay within 30 days of receiving an invoice from the Department.
- the licensee shall submit all required reports by the dates specified by the Department.
- the licensee shall file a harvest report for each license on a form provided by the Department.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Title \_\_\_\_\_