

## OKLAHOMA ORGANIC FOOD SECTION

### CROP PRODUCTION CERTIFICATION PROCESS

To Whom It May Concern:

Recently a request was made by your firm for information pertaining to obtaining a license as a Certified Organic Livestock Producer within the State of Oklahoma. We have enclosed copies of the Oklahoma Organic Food Act, containing the National Organic Program Standards, the Producer Application Form, Certification Fee Schedule, and Fact Sheet. Please complete the Producer Application Form and return along with the proper certification fee.

The Organic Food Coordinator will review your application. The application consists of establishing, implementing, and updating annually an organic production plan. An inspector will be assigned to perform an on-site inspection, within a reasonable time. An exit interview with the owner or operations manager will be performed as part of the on-site inspection. All initial applicants may have their irrigation water and soil tested to establish a baseline or find possible contamination with pesticides. Applicant will be required to maintain all records applicable to the organic operation for not less than 5 years. Immediately notify the certifying agent of any application, including drift to any field or production site. Notify the agent of any changes in the certified livestock operation or any portion of a certified operation that may effect its compliance. Organic Food Program Section Director will do a final review once the producer's application, on-site inspection report, and any additional information for certification is received. If the Oklahoma Organic Food Section Director grants certification, a license certificate will be issued.

If you need assistance or have any questions about any part of the Oklahoma Organic Food Act, please contact Chad Goss, Organic Coordinator, at (405) 522-5924.