

# OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY

Agricultural Environmental Management Services

P. O. Box 528804 Oklahoma City, Oklahoma 73152

Phone: (405) 522-5998 Email: [AEMS.Poultry@ag.ok.gov](mailto:AEMS.Poultry@ag.ok.gov)

## POULTRY FEEDING OPERATION TRANSFER APPLICATION

\$10 Application Fee  
(only if expired)

Date of Transfer: \_\_\_\_\_

Current PFO Registration # \_\_\_\_\_

### 1. Applicant / Owner (Requires Completion)

Individual Owner  Business/LLC/Inc/etc.(complete Page 7)

Name \_\_\_\_\_  
First or Business Name Last Name

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (    ) \_\_\_\_\_ - \_\_\_\_\_

Additional Phone (    ) \_\_\_\_\_ - \_\_\_\_\_

Owner e-mail address: \_\_\_\_\_  
\_\_\_\_\_

### 2. Operator (Must complete if different than owner)

Name \_\_\_\_\_  
First Name Last Name

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (    ) \_\_\_\_\_ - \_\_\_\_\_

Additional Phone (    ) \_\_\_\_\_ - \_\_\_\_\_

Operator e-mail address: \_\_\_\_\_  
\_\_\_\_\_

### 3. Operation (Requires Completion)

Name \_\_\_\_\_

Contact Person \_\_\_\_\_  
First Name Last Name

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (    ) \_\_\_\_\_ - \_\_\_\_\_

Email address: \_\_\_\_\_

#### Location of Operation:

Legal Description of the Facility Location (to the nearest 10 acres):

\_\_\_\_\_ ¼ \_\_\_\_\_ ¼ \_\_\_\_\_ ¼ Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ County \_\_\_\_\_

Entrance Latitude \_\_\_\_\_

Entrance Longitude \_\_\_\_\_

**Description of Operation** (please complete the following table for the operation being transferred):

# of Houses	Poultry House Dimensions (Ft.)			Bird Type (ex: Pullet, Broiler, Layer)	# of birds <u>per house</u>
	Length	X	Width		
	Length	X	Width		
	Length	X	Width		
	Length	X	Width		
	Length	X	Width		
	Length	X	Width		

**THE FOLLOWING INFORMATION MUST ACCOMPANY THIS APPLICATION:**

- A diagram or map showing:
  - Legal description of the facility location (down to the nearest 10 acres: Quarter, Quarter, Quarter Section)
  - Geographical location with perimeters of the facility
  - Location of waters of the State (including but not limited to drainage from the facility)
  - Location of poultry waste storage facilities
  - Location of land application sites owned, leased or contracted by the applicant for application of poultry waste
  
- A copy of the current approved Nutrient Management Plan or proof of application for such plan or any other plans authorized by the State Department of Agriculture.
  
- A Statement of Ownership – please mark the applicable answer and provide necessary documentation
  - The applicant is a corporation – please provide the name and address of the corporation and the name and address of each officer and registered agent of the corporation. ( please see Corporation Data Sheet)
  - The applicant is a partnership or other legal entity – please provide the name and address of each partner and stockholder with an ownership interest of 10% (ten percent) or more. ( please see Corporation Data Sheet)
  - Not Applicable
  
- Environmental History, Records, and Awards – please mark the applicable answer and provide necessary documentation
  - An environmental history from the past three years of any poultry feeding operation established and operated by the applicant or any other operation with common ownership in this state or any other state.
  - Not Applicable
  
- Warranty Deed (Proof of Ownership)
  
- Poultry Feeding Operation (PFO) Close Out Litter Report for the current year though transfer date.

Instructions for Required Affidavit:

All natural persons applying for a new poultry operation registration from the Oklahoma Department of Agriculture, Food, and Forestry (Department) are required, by the provisions of 56 O.S. Supp. 2007 § 71, to provide the Department with verification of lawful presence in the United States by executing the Affidavit below before a notary public or other officer authorized to notarized affidavits under State law.

**AFFIDAVIT VERIFYING LAWFUL PRESENCE IN THE UNITED STATES**

**Affidavit of**

\_\_\_\_\_  
[Print Applicant's Name]

STATE OF \_\_\_\_\_ )  
  ) ss:  
COUNTY OF \_\_\_\_\_ )

\_\_\_\_\_, of lawful age, being first duly sworn, upon Applicant's oath states, under  
(Print Name)  
penalty of perjury, as follows:

I am a United States Citizen, or I am a qualified alien under the federal Immigration and Naturalization Act, and I am lawfully present in the United States.

\_\_\_\_\_  
[Signature of Applicant]

Subscribed and sworn to or affirmed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by

\_\_\_\_\_  
[Print Applicant's Name]

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

Notary Commission No.: \_\_\_\_\_

(SEAL)



## Poultry Feeding Operation Nutrient Management Plan (NMP) Transfer Application

(For facilities **not in** the Eucha-Spavinaw watershed)

Submit this form and a color copy of the current NMP with your transfer application to [AEMS.Poultry@ag.ok.gov](mailto:AEMS.Poultry@ag.ok.gov).

Farm/Facility Name: \_\_\_\_\_ PFO ID#: \_\_\_\_\_

Farm Address: \_\_\_\_\_

Owner/Operator: \_\_\_\_\_

1. Please check the type of bird(s) listed in the current written NMP and those you plan to grow:

NMP Listed Bird(s) Grown	Planned Growing
<input type="checkbox"/> Broiler <input type="checkbox"/> Layer <input type="checkbox"/> Pullet <input type="checkbox"/> Other:	<input type="checkbox"/> Broiler <input type="checkbox"/> Layer <input type="checkbox"/> Pullet <input type="checkbox"/> Other:

2. Please list the number of houses, average number of birds per house and the overall total birds as listed in the current written NMP and the planned numbers with new ownership:

	NMP Total Listed	Planned Total
Number of Houses	#	#
Average #of Birds per House	#	#
<b>TOTAL #Birds</b>	<b>#</b>	<b>#</b>

3. Have there been or will there be any new poultry houses or other operational related structures constructed not listed in the NMP? -----  Yes     No

4. Have there been or will there be changes made to the handling and storage of generated waste as noted in the written NMP (i.e. addition of litter shed)? -----  Yes     No

5. Have there been or will there be any changes made to the handling and storage of normal or catastrophic mortalities disposal as noted in the written NMP? -----  Yes     No

6. Please check the type of litter operations as noted in the written NMP and your planned operations:

NMP Listed Litter Process(es)	Planned Litter Process(es)
<input type="checkbox"/> Land Application to PFO Associated Lands <input type="checkbox"/> Transferred/Exported	<input type="checkbox"/> Land Application to PFO Associated Lands <input type="checkbox"/> Transferred/Exported

**I certify by signature below, operations will remain within the operational parameters of the written NMP provided and as outlined above.**

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_

*Please note: If changes are planned with new ownership, a new NMP or letter of intent must be submitted.*

**Note:** Pages 5-6 are to be completed by the current registration holder.

**OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY (ODAFF)  
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**POULTRY FEEDING OPERATION (PFO) CLOSE OUT LITTER REPORT COVER SHEET**

Owner Name: \_\_\_\_\_ ODAFF PFO Id: \_\_\_\_\_

Facility Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

County: \_\_\_\_\_ Telephone: (        ) \_\_\_\_\_

Name of the Nutrient Limited Watershed where PFO is located: \_\_\_\_\_

1. This report covers the dates from: **July 1, \_\_\_\_\_ through (        /        /        )**

2. Please check if applicable:  No litter sold, transferred or land applied for this reporting period

**This report must be received before the transfer can be approved and include information from July 1, through the final date of ownership.** If you did not sell, transfer, or land apply poultry waste during the listed period you are still required to check the "No litter sold, transferred or land applied" and return this page to the department.

**"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision by qualified personnel. Based upon my inquiry of the person or persons directly responsible for gathering the data, the information submitted is to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for knowingly submitting false, inaccurate, or incomplete information, including the possibility of a fine of not more than ten thousand dollars for each violation."**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Oklahoma Registered Poultry Feeding Operations Close Out Litter Report Form

AEMS141A  
Rev. 01/2023

Owner/Facility Name: \_\_\_\_\_

Only report information for July 1, \_\_\_\_\_ through ( \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ )

ODAFF PFO Id: \_\_\_\_\_

**PFO Annual Litter Sold, Transferred or Land Applied On Site**

Line Id <sup>1</sup>	Date <sup>2</sup> of Removal or Applied	Amount sold, transferred or land applied on site <sup>3</sup> (Tons)	Litter analysis Date <sup>4</sup> <u>Include a copy of analysis with report</u>	Information for litter applied on land associated with PFO			If litter removed off site (Sold or Transferred)					
				Total acres available for land application <sup>5</sup>	Applicator Name and License No. <sup>6</sup>	Mailing Address & Telephone No. <sup>7</sup>  ("same" if PFO and applicator are the same)	Person or entity receiving litter <sup>8</sup> (If moved out of Oklahoma, only provide the State name)	Person or entity receiving - Mailing Address & Telephone No. <sup>9</sup>	Applicator Name & License No. <sup>10</sup>	Applicator Mailing Address & Telephone No. <sup>11</sup>	Litter Hauler Name <sup>12</sup>	Litter Hauler - Mailing Address & Telephone No. <sup>13</sup>

Instructions: Each line is a single entry. **Do not put "litter applied on PFO" and "litter removed off site" on the same line, these are treated as separate events and need to be reported as separate events. Use additional pages as necessary.** 1 – Line entry number 1, 2, 3. 2 - Date of the event. 3 – Enter the amount of litter land applied, sold or transferred. 4 – Provide the Litter analysis date for this entry and **include a copy of the litter analysis with this report.** (5-7 are for entries where litter is applied on land associated with PFO) 5 – How many acres are available for litter application. 6 – Enter applicator name and the PWA license number. 7 – Provide applicator mailing address and telephone number. (8-13 are for entries where litter is sold or transferred to another entity) 8 – Who is the entity receiving the litter. 9 – Provide recipient mailing address and telephone number 10 – If known, who the applicator is and their PWA license number. 11 – If known, applicator mailing address and telephone number 12 – Who was the person hauling the litter from your farm to the person receiving the litter 13 – what is the litter hauler telephone number and mailing address.

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**CORPORATION DATA SHEET**

Date of Organization: \_\_\_\_\_ State of Organization: \_\_\_\_\_

Principal office: \_\_\_\_\_

Principal Place of Business: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Registered Agent: \_\_\_\_\_

Registered Address: \_\_\_\_\_

Officers: \_\_\_\_\_

Tax Matters Member: \_\_\_\_\_

Tax Identification Number: \_\_\_\_\_

Annual Meeting Date: \_\_\_\_\_

Name	Ownership	Membership Percentage
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

## **Facility Application Review Resources**

Google Earth

<https://www.google.com/earth/versions/>

Oklahoma Water Resources Board Interactive Maps and GIS Data

<https://www.owrb.ok.gov/maps/index.php>

Oklahoma Department of Environmental Quality Data Viewer

<https://gis.deq.ok.gov/maps/>

United States Geological Survey TopoView

<https://ngmdb.usgs.gov/topoview/viewer/#4/39.98/-100.06>

United States Environmental Protection Agency NEPAssist

<https://nepassisttool.epa.gov/nepassist/nepamap.aspx>

Earth Point

<http://www.earthpoint.us/Townships.aspx>