AGENDA
STATE BOARD OF AGRICULTURE
DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY

Wednesday, May 5, 2021 2800 N. Lincoln Blvd.
10:00 a.m. Oklahoma City, OK  73105

1. Call to Order
2. Roll Call
3. Declaration of a Quorum
4. Introduction of Guests
6. Consideration and Proposed Action on Division Reports
   A. Administrative Services – Dan Ridings
      Summary of present financial condition of the agency and monthly activities in the
      following areas: Finance, Human Resources, Fleet Management, Data Processing and
      Agriculture Law Enforcement Investigators.
   B. Laboratory Services – Tanna Hartington
      Summary of analytical activities, customer contacts, and other pertinent information
      related to laboratory operations.
   C. Forestry Services – Mark Goeller
      Summary of activities and accomplishments in resource protection and rural fire
      defense, forest management and regeneration, water quality, urban forestry, forestry
      education and law enforcement. Includes statistics on wildfires and law enforcement
      activity and narrative of forestry program highlights for the month.
   D. Consumer Protection Services – Kenny Naylor
      Addresses stop sale orders on insect and disease infested crops, phytosanitary
      certificates issued, insect survey summaries, pesticide registration updates, pesticide
      inspections, seed program and seed laboratory updates, weights and measures reports,
      scanner inspections, grain warehouses and meetings attended by division personnel.
E. Animal Industry Services – Rod Hall, DVM
Addresses information and activities of staff related to control and eradication of animal diseases affecting livestock and livestock market audits. It also addresses emergency response preparation and education for response to any outbreak of foreign, emerging and/or eradicated disease.

F. Wildlife Services – Scott Alls
Summary of activities and accomplishments in wildlife damage management to protect state resources such as agriculture, property, natural resources, and public health and safety from wildlife damage and wildlife threats.

G. Agricultural Statistics – Troy Marshall
Addresses the current crop conditions and livestock inventory numbers. Also included is a report on the number of information requests received, reports released during the previous month, reports to be released during the current month, and the meetings attended by Division personnel during the previous month.

H. Market Development Services – Meriruth Cohenour
Summary of the accomplishments, projects and events of Ag in the Classroom, Agritourism, Communications, Domestic Marketing (Made in Oklahoma, Made in Oklahoma Coalition), Diversified Marketing (Farmers Market, Specialty Crop Block Grants, Farm to School), International Marketing, Market News and Rural Economic Development.

I. Agricultural Environmental Management Services – Teena Gunter
Executive summary that addresses Swine Feeding Operations, registered poultry feeding operations and poultry waste applicators, National Pollutant Discharge Elimination System (NPDES), plus agricultural composting facilities, and Commercial Pet Breeders and Shelters. Includes numbers and statistics on complaint investigations, technical assistance contacts, inspections, enforcement/compliance activities and seminars/meetings attended by Division personnel for the month.

J. Office of General Counsel – Teena Gunter
Summarizes activities of the division, including rules, collections, legal research, meetings, support for programs, contracts, employment issues, open records requests, farming and ranching incorporations, and informal and formal enforcement actions before the Board, district court, and federal court.

K. Food Safety Services – Scott Yates
Addresses the inspection of meat, poultry, egg, and milk processing facilities to determine compliance with regulatory standards.

L. Ag Communications and Outreach Update – Morgan Vance

M. Legislative Update – JanLee Rowlett
7. Consideration and Proposed Action on Purchases/Contracts

FY22 – OMES Central Printing - $7,000
FY22 – Presort Mail Services - $6,000
FY22 – ImageNet Consulting - $13,000
FY22 – Compsource – Rural Firefighters Workers Compensation - $171,300
FY22 – Rural Fire pension Fund - $92,000
FY22 – AT&T Wireless - $120,000
FY22 – Comdata Inc. - $1,500,000
FY22 – Agency Workers Comp Insurance Premium - $340,000
FY22 – Onsite Security Guard Services - $68,300
FY22 – Bank of America – Credit Card Charges - $30,000
FY22 – Federal Express - $60,000
FY22 – Petroleum Traders - $60,000
FY22 – NASA Membership - $16,900
FY22 – Oklahoma Capital Improvement Authority - $1,698,308
FY22 – Oklahoma Employment Security Commission - $32,000
FY22 – Oklahoma Public Employees Retirement System - $100,000
FY22 – OMES – Risk Management - $77,000
FY22 – OMES FICA Savings - $25,000
FY22 – OMES – Facility Services - $333,477
FY22 – OMES – Information Technology - $703,000
FY22 – OMES – OPM - $26,000
FY22 – Pitney Bowes Mail Machine Lease - $20,000
FY22 – Oklahoma Turnpike Authority - $21,000
FY22 – United States Postal Services - $90,000
FY22 – Xerox - $78,500
FY22 – Galt Temporary Services - $150,000
Oklahoma Veterinary Medical Association – $20,000
USAHerds - $27,318.17
OSU laboratory testing fees for soil and water samples - $9,800
South Dakota Agricultural Laboratories testing fees - $9,800
OSU Soil Fertility Research - $450,000
Unwanted Pesticide Disposal Program - $350,000
Verizon Wireless - $25,000
OSU Pesticide Program Contract - $130,000
Purchase of a Sulfur Determinator Add-On Analyzer - $26,682.60
FY21 – Agritourism Printing $21,367.71
FY21 – Contract with Freestyle – Graphic Design - $36,000
FY21 – Ag in the Classroom Educational Resources printing - $35,000
FY22 – Ag in the Classroom Summer Teacher Conference - $15,500
FY22 – Agreement with Oklahoma Tourism & Recreation Department - $35,000
FY22 – Agreement with Discover Oklahoma - $15,000
FY22 – Renewal of contract with Freestyle, graphic design firm - $30,000
FY22 – Contract for graphic designer to work with Ag in the Classroom - $9,500
FY22 – Agreement with Food Export Association of the Midwest USA - $7,000
FY22 – Addendum with OSU for Year 2 of 4 – Viticulture and Enologist Extension - $70,000
$106,500 – Approval for fuel, maintenance and hangar rent
$21,984.75 – Purchase three ATV’s
8. Consideration and Proposed Action on Cases Resolved by Stipulations
   Consumer Protection Services
   Cody Cribbs, P.O. Box 347, Altus, Oklahoma
   Langston Exterminating Co., P.O. Box 88, Miami, Oklahoma
   Terminix, 340 Pole Road, Moore, Oklahoma

   **Possible Executive Session (if approved by the required number of members present):**
   As authorized by the Oklahoma Open Meeting Act in Section 307(B)(8) of Title 25 of the
   Oklahoma Statutes, an executive session may be held for the purpose of “[e]ngaging in
   deliberations or rendering a final or intermediate decision in an individual proceeding
   pursuant to Article II of the Administrative Procedures Act.”

9. Consideration and Proposed Action on Cases Resolved by Consent Order
   Consumer Protection Services
   Deterding Aerial, 701W. Cedar Drive, Pond Creek, Oklahoma

10. Consideration and Proposed Action on Cases Resolved by Final Order
    Consumer Protection Services
    Triple T Machining Specialties, Inc, 11243 S. Beutel Rd., Oregon City, Oregon

11. Next Board meeting scheduled for Wednesday, June 16, 2021 at Oklahoma City.

12. Old Business

13. New Business – Under the Open Meeting Act, this agenda item is authorized only for
    matters not known about or which could not have been reasonably foreseen prior to the
    time of posting the agenda or any revised agenda.

14. Adjournment