

**AGENDA**  
**STATE BOARD OF AGRICULTURE**  
**DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY**

Wednesday, May 5, 2021  
10:00 a.m.

2800 N. Lincoln Blvd.  
Oklahoma City, OK 73105

1. Call to Order
2. Roll Call
3. Declaration of a Quorum
4. Introduction of Guests
5. Consideration and Proposed Action on Minutes of Regular Board Meeting of March 31, 2021.
6. Consideration and Proposed Action on Division Reports
  - A. Administrative Services – Dan Ridings  
Summary of present financial condition of the agency and monthly activities in the following areas: Finance, Human Resources, Fleet Management, Data Processing and Agriculture Law Enforcement Investigators.
  - B. Laboratory Services – Tanna Hartington  
Summary of analytical activities, customer contacts, and other pertinent information related to laboratory operations.
  - C. Forestry Services – Mark Goeller  
Summary of activities and accomplishments in resource protection and rural fire defense, forest management and regeneration, water quality, urban forestry, forestry education and law enforcement. Includes statistics on wildfires and law enforcement activity and narrative of forestry program highlights for the month.
  - D. Consumer Protection Services – Kenny Naylor  
Addresses stop sale orders on insect and disease infested crops, phytosanitary certificates issued, insect survey summaries, pesticide registration updates, pesticide inspections, seed program and seed laboratory updates, weights and measures reports, scanner inspections, grain warehouses and meetings attended by division personnel.

- E. Animal Industry Services – Rod Hall, DVM  
Addresses information and activities of staff related to control and eradication of animal diseases affecting livestock and livestock market audits. It also addresses emergency response preparation and education for response to any outbreak of foreign, emerging and/or eradicated disease.
- F. Wildlife Services – Scott Alls  
Summary of activities and accomplishments in wildlife damage management to protect state resources such as agriculture, property, natural resources, and public health and safety from wildlife damage and wildlife threats.
- G. Agricultural Statistics – Troy Marshall  
Addresses the current crop conditions and livestock inventory numbers. Also included is a report on the number of information requests received, reports released during the previous month, reports to be released during the current month, and the meetings attended by Division personnel during the previous month.
- H. Market Development Services – Meriruth Cohenour  
Summary of the accomplishments, projects and events of Ag in the Classroom, Agritourism, Communications, Domestic Marketing (Made in Oklahoma, Made in Oklahoma Coalition), Diversified Marketing (Farmers Market, Specialty Crop Block Grants, Farm to School), International Marketing, Market News and Rural Economic Development.
- I. Agricultural Environmental Management Services – Teena Gunter  
Executive summary that addresses Swine Feeding Operations, registered poultry feeding operations and poultry waste applicators, National Pollutant Discharge Elimination System (NPDES), plus agricultural composting facilities, and Commercial Pet Breeders and Shelters. Includes numbers and statistics on complaint investigations, technical assistance contacts, inspections, enforcement/compliance activities and seminars/meetings attended by Division personnel for the month.
- J. Office of General Counsel – Teena Gunter  
Summarizes activities of the division, including rules, collections, legal research, meetings, support for programs, contracts, employment issues, open records requests, farming and ranching incorporations, and informal and formal enforcement actions before the Board, district court, and federal court.
- K. Food Safety Services – Scott Yates  
Addresses the inspection of meat, poultry, egg, and milk processing facilities to determine compliance with regulatory standards.
- L. Ag Communications and Outreach Update – Morgan Vance
- M. Legislative Update – JanLee Rowlett

7. Consideration and Proposed Action on Purchases/Contracts
- FY22 – OMES Central Printing - \$7,000
  - FY22 – Presort Mail Services - \$6,000
  - FY22 – ImageNet Consulting - \$13,000
  - FY22 – Compsource – Rural Firefighters Workers Compensation - \$171,300
  - FY22 – Rural Fire pension Fund - \$92,000
  - FY22 – AT&T Wireless - \$120,000
  - FY22 – Comdata Inc. - \$1,500,000
  - FY22 – Agency Workers Comp Insurance Premium - \$340,000
  - FY22 – Onsite Security Guard Services - \$68,300
  - FY22 – Bank of America – Credit Card Charges - \$30,000
  - FY22 – Federal Express - \$60,000
  - FY22 – Petroleum Traders - \$60,000
  - FY22 – NASDA Membership - \$16,900
  - FY22 – Oklahoma Capital Improvement Authority - \$1,698,308
  - FY22 – Oklahoma Employment Security Commission - \$32,000
  - FY22 – Oklahoma Public Employees Retirement System - \$100,000
  - FY22 – OMES – Risk Management - \$77,000
  - FY22 – OMES FICA Savings - \$25,000
  - FY22 – OMES – Facility Services - \$333,477
  - FY22 – OMES – Information Technology - \$703,000
  - FY22 – OMES – OPM - \$26,000
  - FY22 – Pitney Bowes Mail Machine Lease - \$20,000
  - FY22 – Oklahoma Turnpike Authority - \$21,000
  - FY22 – United States Postal Services - \$90,000
  - FY22 – Walnut Storage Building - \$16,000
  - FY22 – Xerox - \$78,500
  - FY22 – Galt Temporary Services - \$150,000
  - Oklahoma Veterinary Medical Association – \$20,000
  - USAHerds - \$27,318.17
  - OSU laboratory testing fees for soil and water samples - \$9,800
  - South Dakota Agricultural Laboratories testing fees - \$9,800
  - OSU Soil Fertility Research - \$450,000
  - Unwanted Pesticide Disposal Program - \$350,000
  - Verizon Wireless - \$25,000
  - OSU Pesticide Program Contract - \$130,000
  - Purchase of a Sulfur Determinator Add-On Analyzer - \$26,682.60
  - FY21 – Agritourism Printing \$21,367.71
  - FY21 – Contract with Freestyle – Graphic Design - \$36,000
  - FY21 – Ag in the Classroom Educational Resources printing - \$35,000
  - FY22 – Ag in the Classroom Summer Teacher Conference - \$15,500
  - FY22 – Agreement with Oklahoma Tourism & Recreation Department - \$35,000
  - FY22 – Agreement with Discover Oklahoma - \$15,000
  - FY22 – Renewal of contract with Freestyle, graphic design firm - \$30,000
  - FY22 – Contract for graphic designer to work with Ag in the Classroom - \$9,500
  - FY22 – Agreement with Food Export Association of the Midwest USA - \$7,000
  - FY22 – Addendum with OSU for Year 2 of 4 – Viticulture and Enologist Extension - \$70,000
  - \$106,500 – Approval for fuel, maintenance and hangar rent
  - \$21,984.75 – Purchase three ATV's

8. Consideration and Proposed Action on Cases Resolved by Stipulations

**Consumer Protection Services**

Cody Cribbs, P.O. Box 347, Altus, Oklahoma

Langston Exterminating Co., P.O. Box 88, Miami, Oklahoma

Terminix, 340 Pole Road, Moore, Oklahoma

**\*\*Possible Executive Session (if approved by the required number of members present):**

As authorized by the Oklahoma Open Meeting Act in Section 307(B)(8) of Title 25 of the Oklahoma Statutes, an executive session may be held for the purpose of “[e]ngaging in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.”

9. Consideration and Proposed Action on Cases Resolved by Consent Order

**Consumer Protection Services**

Deterding Aerial, 701W. Cedar Drive, Pond Creek, Oklahoma

10. Consideration and Proposed Action on Cases Resolved by Final Order

**Consumer Protection Services**

Triple T Machining Specialties, Inc, 11243 S. Beutel Rd., Oregon City, Oregon

11. Next Board meeting scheduled for **Wednesday, June 16, 2021** at Oklahoma City.

12. Old Business

13. New Business – Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

14. Adjournment