

**AGENDA**  
**STATE BOARD OF AGRICULTURE**  
**DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY**

Wednesday, August 11, 2021  
10:00 a.m.

2800 N. Lincoln Blvd.  
Oklahoma City, OK 73105

1. Call to Order
2. Roll Call
3. Declaration of a Quorum
4. Introduction of Guests
5. Consideration and Proposed Action on Minutes of Regular Board Meeting of June 16, 2021.
6. Consideration and Proposed Action on Division Reports
  - A. Administrative Services – Dan Ridings  
Summary of present financial condition of the agency and monthly activities in the following areas: Finance, Human Resources, Fleet Management, Data Processing and Agriculture Law Enforcement Investigators.
  - B. Laboratory Services –  
Summary of analytical activities, customer contacts, and other pertinent information related to laboratory operations.
  - C. Forestry Services – Mark Goeller  
Summary of activities and accomplishments in resource protection and rural fire defense, forest management and regeneration, water quality, urban forestry, forestry education and law enforcement. Includes statistics on wildfires and law enforcement activity and narrative of forestry program highlights for the month.
  - D. Consumer Protection Services – Kenny Naylor  
Addresses stop sale orders on insect and disease infested crops, phytosanitary certificates issued, insect survey summaries, pesticide registration updates, pesticide inspections, seed program and seed laboratory updates, weights and measures reports, scanner inspections, grain warehouses and meetings attended by division personnel.

- E. Animal Industry Services – Rod Hall, DVM  
Addresses information and activities of staff related to control and eradication of animal diseases affecting livestock and livestock market audits. It also addresses emergency response preparation and education for response to any outbreak of foreign, emerging and/or eradicated disease.
- F. Wildlife Services – Scott Alls  
Summary of activities and accomplishments in wildlife damage management to protect state resources such as agriculture, property, natural resources, and public health and safety from wildlife damage and wildlife threats.
- G. Agricultural Statistics – Troy Marshall  
Addresses the current crop conditions and livestock inventory numbers. Also included is a report on the number of information requests received, reports released during the previous month, reports to be released during the current month, and the meetings attended by Division personnel during the previous month.
- H. Market Development Services – Meriruth Cohenour  
Summary of the accomplishments, projects and events of Ag in the Classroom, Agritourism, Communications, Domestic Marketing (Made in Oklahoma, Made in Oklahoma Coalition), Diversified Marketing (Farmers Market, Specialty Crop Block Grants, Farm to School), International Marketing, Market News and Rural Economic Development.
- I. Agricultural Environmental Management Services – Teena Gunter  
Executive summary that addresses Swine Feeding Operations, registered poultry feeding operations and poultry waste applicators, National Pollutant Discharge Elimination System (NPDES), plus agricultural composting facilities, and Commercial Pet Breeders and Shelters. Includes numbers and statistics on complaint investigations, technical assistance contacts, inspections, enforcement/compliance activities and seminars/meetings attended by Division personnel for the month.
- J. Office of General Counsel – Teena Gunter  
Summarizes activities of the division, including rules, collections, legal research, meetings, support for programs, contracts, employment issues, open records requests, farming and ranching incorporations, and informal and formal enforcement actions before the Board, district court, and federal court.
- K. Food Safety Services – Scott Yates  
Addresses the inspection of meat, poultry, egg, and milk processing facilities to determine compliance with regulatory standards.
- L. Ag Communications and Outreach Update – Morgan Vance

7. Consideration and Proposed Action on Purchases/Contracts

OSU – Agriculture Leadership Program FY22 - \$40,000  
Oklahoma State University FY22 - \$1,000,000  
BancFirst for FY22 - \$17,900  
Oklahoma State Fair Park FY22 - \$150,000  
Settlement Agreement with USDA/FSIS/OPEER - \$8,920.09  
Incident Support Gear - \$7,700  
FY22 - \$11,000 – Settle a Merit Protection Case  
FY22 - \$10,000 – Renew Oklahoma Gardening Grant  
FY22 - \$15,000 – Renew nonbinding contract with the Oklahoma Urban & Community Forestry Council  
FY22 – \$41,000 – Award Federal pass-through funding to communities for the Urban & Community Forestry Grants  
FY22 - \$23,000 Federal Funds  
FY21 - \$10,000 – Southern Pine Beetle Prevention Program-Twin Meadows LLC  
FY22 - \$6,500 – Purchase and installation of re-glazing for the Greenhouse at FTIC  
FY22 - \$150,000 repair firefighting equipment dozers, Bambi buckets, UTVs and slip-on units.  
FY22 - \$150,000 – Comdata Cards to repair firefighting equipment to transports, engines, pickups, and other rolling stock.  
Purchase of a 10 kg Mass Comparator - \$80,000  
FY22 – Oklahoma Viticulture and Enology Grants - \$146,166  
FY22 – Tulsa State Fair – Made in Oklahoma Café - \$20,000  
FY22 - \$6,942.13 – GovQA 2022 Contract

8. Consideration and Proposed Action on Cases Resolved by Stipulations

**Consumer Protection Services**

B&B Services, 10944 N. CR. 3260, Pauls Valley, Oklahoma  
Bullseye Termite & Pest Control, 3515 W. 7<sup>th</sup> Street, Elk City, Oklahoma  
Miles Termite, 3012 Oakridge Rd. Enid, Oklahoma

**\*\*Possible Executive Session (if approved by the required number of members present):**  
As authorized by the Oklahoma Open Meeting Act in Section 307(B)(8) of Title 25 of the Oklahoma Statutes, an executive session may be held for the purpose of “[e]ngaging in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.”

9. Old Business

10. New Business – Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

11. Adjournment

*\*Members of the Board and staff from ODAFF may join for lunch. Board Members, staff, and the public may discuss program issues during the luncheon; no votes or action will be taken during the luncheon.*