

**AGENDA**  
**STATE BOARD OF AGRICULTURE**  
**DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY**

Wednesday, March 9, 2022  
10:00 a.m.

2800 N. Lincoln Blvd.  
Oklahoma City, OK 73105

1. Call to Order
2. Roll Call
3. Declaration of a Quorum
4. Introduction of Guests
5. Consideration and Proposed Action on Minutes of Regular Board Meeting of January 26, 2022.
6. Consideration and Proposed Action on Division Reports
  - A. Administrative Services – Dan Ridings  
Summary of present financial condition of the agency and monthly activities in the following areas: Finance, Human Resources, Fleet Management, Data Processing and Agriculture Law Enforcement Investigators.
  - B. Laboratory Services – Wade Krivanek  
Summary of analytical activities, customer contacts, and other pertinent information related to laboratory operations.
  - C. Forestry Services – Mark Goeller  
Summary of activities and accomplishments in resource protection and rural fire defense, forest management and regeneration, water quality, urban forestry, forestry education and law enforcement. Includes statistics on wildfires and law enforcement activity and narrative of forestry program highlights for the month.
  - D. Consumer Protection Services – Kenny Naylor  
Addresses stop sale orders on insect and disease infested crops, phytosanitary certificates issued, insect survey summaries, pesticide registration updates, pesticide inspections, seed program and seed laboratory updates, weights and measures reports, scanner inspections, grain warehouses and meetings attended by division personnel.

- E. Animal Industry Services – Rod Hall, DVM  
Addresses information and activities of staff related to control and eradication of animal diseases affecting livestock and livestock market audits. It also addresses emergency response preparation and education for response to any outbreak of foreign, emerging and/or eradicated disease.
- F. Wildlife Services – Scott Alls  
Summary of activities and accomplishments in wildlife damage management to protect state resources such as agriculture, property, natural resources, and public health and safety from wildlife damage and wildlife threats.
- G. Agricultural Statistics – Troy Marshall  
Addresses the current crop conditions and livestock inventory numbers. Also included is a report on the number of information requests received, reports released during the previous month, reports to be released during the current month, and the meetings attended by Division personnel during the previous month.
- H. Market Development Services – Meriruth Cohenour  
Summary of the accomplishments, projects and events of Ag in the Classroom, Agritourism, Communications, Domestic Marketing (Made in Oklahoma, Made in Oklahoma Coalition), Diversified Marketing (Farmers Market, Specialty Crop Block Grants, Farm to School), International Marketing, Market News and Rural Economic Development.
- I. Agricultural Environmental Management Services – Teena Gunter  
Executive summary that addresses Swine Feeding Operations, registered poultry feeding operations and poultry waste applicators, National Pollutant Discharge Elimination System (NPDES), plus agricultural composting facilities, and Commercial Pet Breeders and Shelters. Includes numbers and statistics on complaint investigations, technical assistance contacts, inspections, enforcement/compliance activities and seminars/meetings attended by Division personnel for the month.
- J. Office of General Counsel – Teena Gunter  
Summarizes activities of the division, including rules, collections, legal research, meetings, support for programs, contracts, employment issues, open records requests, farming and ranching incorporations, and informal and formal enforcement actions before the Board, district court, and federal court.
- K. Food Safety Services – Scott Yates  
Addresses the inspection of meat, poultry, egg, and milk processing facilities to determine compliance with regulatory standards.
- L. Ag Communications and Outreach Update – Morgan Vance

7. Consideration and Proposed Action on Purchases/Contracts
- \$422,000 – purchase of new agency vehicles
  - \$6,000 – Asset Panda – purchase of an agency inventory software system
  - \$21,683 – Allflex
  - FY22 – Transport trucks - \$458,850
  - FY22 – Dovetail beds - \$256,000
  - FY22 – Mobile radios and accessories - \$17,000
  - FY22 – Laptop computers - \$19,200
  - FY22 – Pickup trucks, ½-ton, 4X4 - \$82,000
  - FY22 – Pickups, ¾-ton, 4X4 - \$149,250
  - FY22 – Gooseneck trailer - \$20,000
  - FY22 – Wildland brush coats, Nomex - \$30,000
  - FY22 – Fireline cooking systems - \$8,700
  - FY22 – Road grader updates - \$10,000
  - FY 22 – Truck accessories - \$11,000
  - FY22 – Service truck updates - \$6,000
  - FY22 – Aerial spray pesticide application to the seed production - \$9,900
  - FY23 – Telephone and internet service for East Central Area offices - \$7,700
  - FY23 – Utilities for East Central Area offices - \$7,600
  - FY23 – Equipment repair and supplies for East Central Area offices - \$14,000
  - FY23 – Land Lease, Commercial, SE Area Headquarters Office Complex - \$9,300
  - FY23 – Land Lease, land only, SE Area Headquarters Complex - \$1,950
  - FY23 – Electricity for the SE Area Headquarters complex - \$12,000
  - FY23 – Telecommunications – phone/internet for SE Area HQ, Antlers Complex - \$12,500
  - FY23 – Utility services for SE Area HQ, Antlers Complex, Carter Tower Complex - \$6,000
  - FY23 – Heavy equipment maintenance and repair for all SE area equipment/building - \$22,275
  - FY23 – Electric, phone/internet, utilities for NE Area’s Jay District Office - \$19,000
  - FY23 – AT&T local & long distance telephone service for Forest Tree Improvement Ctr - \$24,000
  - FY23 – Purchase of local phone service through existing provider - \$5,200
  - FY23 – Electrical service for Community Fire, FRC and FTIC offices - \$42,000
  - FY23 – Propane for FRC and Community Fire Headquarters - \$12,000
  - FY23 – Oklahoma Tax Commission for Titles and Tire Fee - \$10,000
  - FY23 – Purchase firefighting equipment and clothing for resale to Rural Fire Dept - \$100,000
  - FY23 – Purchase firefighting personal protective equipment for OFS employees - \$50,000
  - FY23 – Rural Fire 80/20 reimbursement pass-through grants - \$200,000
  - FY23 – State Operational Assistance Grants - \$3,870,000
  - FY23 – Community Wildfire Protection Plan - \$50,000
  - FY23 – Purchase PPE – Wildland Firefighter boots for OFS - \$15,000
  - FY23 – Sub-awards will be given for the development of Community Wildfire Preparedness Plans - \$25,000
  - FY23 – Rural fire 80/20 reimbursement pass-through grants - \$325,000
  - FY23 – Purchase gear needed to support OFS employees on extended overnight travel - \$8,000
  - FY23 – P-cards to repair firefighting equipment including but not limited to dozers, Bambi buckets, UTVs and slip-on firefighting units - \$150,000
  - FY23 – Use of Comdata cards to repair firefighting equipment - \$150,000
  - FY22 – 30 hotel rooms x 2 days – Ag in the Classroom Teacher Road Trip - \$5,760
  - FY22 – Ag in the Classroom – printing - \$13,984.47
  - FY22 – Amy Reinke – Ag Enhancement & Diversification Grant - \$10,000
  - FY22 – Oklahoma Red Angus Association – Ag Enhancement & Diversification Ag Event Grant – \$7,500
  - FY 23 – State Fair of Oklahoma – Made in Oklahoma Store – flooring - \$5,500
  - FY 23 – Tulsa County Public Facilities Authority – 2022 Tulsa State Fair - \$25,924
  - FY23 – AgHERculture Summit – facility rental and food - \$10,000

FY22 – Made in Oklahoma & Made in Oklahoma Store bags - \$9,000  
FY22 – Contract between ODAFF and the Oklahoma Grape Industry Council - \$30,000  
Contract for OGC Administrative Law Judge 2022 effective 2/1/22 – 6/30/22. Contract not to exceed \$10,000  
FY22 - \$7,100 – Southern Pine Beetle Prevention Program-Bobby Bowman

8. Consideration and Proposed Action on Cases Resolved by Stipulations

**Agricultural Environmental Management Services**

Eric Chapman, 15599 W. Greasy Bend Rd, Mannsville, Oklahoma  
Kimberly and Brian Folkner, 105156 4190 Road, Checotah, Oklahoma  
John Hambrick, 12485 Rock Island Road, Cameron, Oklahoma  
Teng Her, 1010 Browning Road, Valliant, Oklahoma  
Tom J. Lewis, P. O. Box 1512, Sallisaw, Oklahoma

**Consumer Protection Services**

EDKO, P. O. Box 130547, Tyler, Texas

**\*\*Possible Executive Session (if approved by the required number of members present):**  
As authorized by the Oklahoma Open Meeting Act in Section 307(B)(8) of Title 25 of the Oklahoma Statutes, an executive session may be held for the purpose of “[e]ngaging in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.”

9. Next Board meeting scheduled for Wednesday, April 27, 2022 at Oklahoma City.

10. Old Business

11. New Business – Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

12. Adjournment

*\*Members of the Board and staff from ODAFF will attend OYE at the State Fair Park. Board Members, staff, tour guides, and the public may discuss program issues during the tour; no votes or action will be taken during the tour.*