

**AGENDA**  
**STATE BOARD OF AGRICULTURE**  
**DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY**

Wednesday, April 27, 2022  
10:00 a.m.

2800 N. Lincoln Blvd.  
Oklahoma City, OK 73105

1. Call to Order
2. Roll Call
3. Declaration of a Quorum
4. Introduction of Guests
5. Consideration and Proposed Action on Minutes of Regular Board Meeting of March 9, 2022.
6. Consideration and Proposed Action on Division Reports
  - A. Administrative Services – Dan Ridings  
Summary of present financial condition of the agency and monthly activities in the following areas: Finance, Human Resources, Fleet Management, Data Processing and Agriculture Law Enforcement Investigators.
  - B. Laboratory Services – Wade Krivanek  
Summary of analytical activities, customer contacts, and other pertinent information related to laboratory operations.
  - C. Forestry Services – Mark Goeller  
Summary of activities and accomplishments in resource protection and rural fire defense, forest management and regeneration, water quality, urban forestry, forestry education and law enforcement. Includes statistics on wildfires and law enforcement activity and narrative of forestry program highlights for the month.
  - D. Consumer Protection Services – Kenny Naylor  
Addresses stop sale orders on insect and disease infested crops, phytosanitary certificates issued, insect survey summaries, pesticide registration updates, pesticide inspections, seed program and seed laboratory updates, weights and measures reports, scanner inspections, grain warehouses and meetings attended by division personnel.

- E. Animal Industry Services – Rod Hall, DVM  
Addresses information and activities of staff related to control and eradication of animal diseases affecting livestock and livestock market audits. It also addresses emergency response preparation and education for response to any outbreak of foreign, emerging and/or eradicated disease.
- F. Wildlife Services – Scott Alls  
Summary of activities and accomplishments in wildlife damage management to protect state resources such as agriculture, property, natural resources, and public health and safety from wildlife damage and wildlife threats.
- G. Agricultural Statistics – Troy Marshall  
Addresses the current crop conditions and livestock inventory numbers. Also included is a report on the number of information requests received, reports released during the previous month, reports to be released during the current month, and the meetings attended by Division personnel during the previous month.
- H. Market Development Services – Meriruth Cohenour  
Summary of the accomplishments, projects and events of Ag in the Classroom, Agritourism, Communications, Domestic Marketing (Made in Oklahoma, Made in Oklahoma Coalition), Diversified Marketing (Farmers Market, Specialty Crop Block Grants, Farm to School), International Marketing, Market News and Rural Economic Development.
- I. Agricultural Environmental Management Services – Teena Gunter  
Executive summary that addresses Swine Feeding Operations, registered poultry feeding operations and poultry waste applicators, National Pollutant Discharge Elimination System (NPDES), plus agricultural composting facilities, and Commercial Pet Breeders and Shelters. Includes numbers and statistics on complaint investigations, technical assistance contacts, inspections, enforcement/compliance activities and seminars/meetings attended by Division personnel for the month.
- J. Office of General Counsel – Teena Gunter  
Summarizes activities of the division, including rules, collections, legal research, meetings, support for programs, contracts, employment issues, open records requests, farming and ranching incorporations, and informal and formal enforcement actions before the Board, district court, and federal court.
- K. Food Safety Services – Scott Yates  
Addresses the inspection of meat, poultry, egg, and milk processing facilities to determine compliance with regulatory standards.
- L. Ag Communications and Outreach Update – Morgan Vance
- M. Legislative Update – JanLee Rowlett

## 7. Consideration and Proposed Action on Purchases/Contracts

FY23 – OMES Central Printing - \$7,000  
FY23 – Presort Mail Services - \$6,000  
FY23 – ImageNet Consulting - \$13,000  
FY23 – Compsource – Rural Firefighters Workers Compensation - \$71,300  
FY23 – Rural Fire Pension Fund - \$92,000  
FY 23 – AT&T Wireless - \$120,000  
FY23 – Comdata Inc. - \$1,500,000  
FY23 – Agency Workers Comp Insurance Premium - \$340,000  
FY23 – onsite Security Guard Services (Superior Security) - \$68,300  
FY23 – Bank of America – Credit Card Charges - \$30,000  
FY23 – Federal Express - \$60,000  
FY23 – Petroleum Traders (Bulk Fuel) - \$60,000  
FY23 – National Association of State Department of Agriculture (NASDA) - \$17,000  
FY23 – Oklahoma Capital Improvement Authority Bond Payments - \$1,698,308  
FY23 – Oklahoma Employment Security Commission – Unemployment Benefits - \$32,000  
FY23 – Oklahoma Public Employees Retirement System – Retirees unused sick leave - \$100,000  
FY23 – Oklahoma Management Enterprises Services (OMES) – Risk Mgt - \$77,000  
FY23 – Oklahoma Management Enterprises Services FICA Savings - \$25,000  
FY23 – Oklahoma Management Enterprises Services – Facility Services - \$333,477  
FY23 – Oklahoma Management Enterprises Services – IT - \$703,000  
FY23 – Oklahoma Management Enterprises Services – OPM - \$26,000  
FY23 – Pitney Bowes – Mail Machine Lease - \$20,000  
FY23 – Oklahoma Turnpike Authority – Pikepass - \$21,000  
FY23 – United States Postal Services (Postage) - \$90,000  
FY23 – (Walnut Storage Building) - \$16,000  
FY23 – Xerox - \$78,500  
FY23 – Galt Temporary Services - \$150,000  
FY23 – BancFirst - \$17,900  
FY23 – Oklahoma Governor’s Office - \$37,500  
FY23 – Oklahoma Management Enterprises Services – Fleet Management - \$114,558  
FY23 – SHI – Adobe Subscription Services - \$8,019  
\$45,000 – Hire a Consultant to review Comprehensive Nutrient Management Plans  
\$170,000 – Fund MOA with Oklahoma Water Resource Board  
\$48,276 – Renewal for OSU Poultry Education Program  
\$12,250 – Elevate provide support in establishing licensed Part 107 pilots  
FY23 – Dakota Agricultural Laboratories testing fees - \$9,800  
FY23 – OSU laboratory testing fees for soil and water samples - \$9,800  
FY23 – OSU Soil Fertility Research - \$475,000  
FY23 – Unwanted Pesticide Disposal Program - \$350,000  
FY23 – OSU Pesticide Program Contract Approval - \$130,000  
FY23 – Kelly Registration Systems – ACH Reimbursement & Inspection Program - \$63,000  
FY23 – OSU Plant disease and Insect Diagnostic Lab - \$51,500  
FY23 – GIS Programming with Oklahoma University - \$43,000  
FY23 – Verizon Wireless - \$25,000  
FY22 – Kelly Registration System – ACH Reimbursement & Inspection Program Fees - \$23,000  
FY22 – Rental of skid steers/attachment - \$68,250  
FY22 – Chainsaws/Pole saws/PPE - \$10,000  
FY22 – Southern Pine Beetle Prevention Program – Jack Griffin - \$8,000  
FY22 – Southern Pine Beetle Prevention Program – Donna Downen - \$4,650  
FY23 – Radios - \$100,000  
FY23 – ESRI ArcGIS Online Licenses - \$60,000

FY22 – Purchase of Preventive Maintenance Agreement Renewal - \$30,814.20  
 FY22 – purchase of a Gas Chromatograph with Flame Ionization Detector - \$50,000  
 FY22 – Agreement between ODAFF and Oklahoma Department of Tourism - \$5,000  
 FY22 – Women in State Government Conference - \$20,000  
 FY22 – Farmers Market bags – additional \$7,787.50  
 FY22 – Made in Oklahoma & Made in Oklahoma State Fair Store bags – additional \$6,000  
 FY23 – 2022 Oklahoma Christmas Show - \$7,990  
 FY23 – Agreement with Oklahoma Tourism & Recreation Department - \$35,000  
 FY23 - Agreement with Discover Oklahoma, Oklahoma Tourism & Recreation - \$15,000  
 FY23 – Renewal of contract with Freestyle, graphic design firm - \$30,000  
 FY23 – Agreement with Food Export Association of the Midwest USA - \$7,000  
 FY23 – Addendum with OSU for Year 3 of 4 - \$70,000  
 Requesting approval for fuel, maintenance and hangar rent - \$106,500  
 Purchase two 2023 Chevrolet C1500 Silverado 4x4 truck - \$88,000  
 City of Norman Cooperative Agreement - \$20,000  
 Cooperative agreement with USDA APHIS Wildlife Services - \$769,000  
 475-gall fuel trailer - \$10,000  
 Icomm Radios - \$10,000  
 New hanger rental at Sundance Airport - \$5,400

8. Consideration and Proposed Action on Cases Resolved by Stipulations

**Agricultural Environmental Management Services**

Russell Adams, 266 Feldspar Lane, Haworth, Oklahoma  
 Jeff Hickson, 22657 Worthington Road, Gentry, Arkansas  
 Ricky Don Seals, 12196 Poteau Mountain Road, Poteau, Oklahoma  
 Steven Yang, 113048 N. 3790 Road, Okemah, Oklahoma

**Consumer Protection Services**

7-Eleven Store #41478, 500 S. W. 89<sup>th</sup>, Oklahoma City, Oklahoma  
 7-Eleven Store #41410, 642 N. W, 12<sup>th</sup> Street, Moore, Oklahoma  
 Evan Allard, 432616 E. 200 Road, Vinita, Oklahoma  
 Arnold Brothers, Inc., 228 N.E. 2<sup>ND</sup>, Moore, Oklahoma  
 Dollar General, 1500 N. Louis Tittle, Mangum, Oklahoma  
 Dollar General, 303 N. LL Males Ave., Cheyenne, Oklahoma  
 Dollar General, 111 N. Main, Elk City, Oklahoma  
 Dollar General, 110 N. Bridge Road, Grandfield, Oklahoma  
 Dollar General, 110 E. Central, Anadarko, Oklahoma  
 Dollar General, 1150 N. Broadway, Hinton, Oklahoma  
 Dollar General, 811 N. Hazlett, FT. Cobb, Oklahoma  
 Dollar General, 18497 W. Woodward Road, Tahlequah, Oklahoma  
 Dollar General, 103 Nebraska, Cyril, Oklahoma  
 Don’s Pest and Weed Control, LLC, 2829 S. Douglas Blvd., Midwest City, Oklahoma  
 George Enterprises, LLC, 109615 Kay Road, Nardin, Oklahoma  
 Jiffy Trip #304, HWY 74 & Breckenridge Road, Garber, Oklahoma  
 Kind Origins Cannabis, LLC, 1900 A. Street, Ada, Oklahoma  
 Maverick Environmental Solutions, 225 Kingsberry Road, Holdenville, Oklahoma  
 Pond RX, DBA Turnpro Aquatics, 22995 Cove Wood Circle, Edmond, Oklahoma  
 Texoma Horticulture, 19824 Crowson Rd, Madill, Oklahoma  
 Town and Country Pest, Turf, and Termite LLC, P.O. Box 1207, Ardmore, Oklahoma  
 Western Producers Coop, 702 South Rambo, Dill City, Oklahoma  
 Wilkins Lawn and Landscape, 44 Westgate Drive, Sulphur, Oklahoma

**Food Safety**

Twisted Sister Butcher, LLC, 16990 W. Fountain Rd., Tonkawa, Oklahoma

**\*\*Possible Executive Session (if approved by the required number of members present):**  
As authorized by the Oklahoma Open Meeting Act in Section 307(B)(8) of Title 25 of the Oklahoma Statutes, an executive session may be held for the purpose of “[e]ngaging in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.”

9. Consideration and Proposed Action on Cases Resolved by Consent Order

**Consumer Protection Services**

Stegg’s Aerial Spraying, Inc., 2815 College Blvd., Alva, Oklahoma

**\*\*Possible Executive Session (if approved by the required number of members present):**  
As authorized by the Oklahoma Open Meeting Act in Section 307(B)(8) of Title 25 of the Oklahoma Statutes, an executive session may be held for the purpose of “[e]ngaging in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.”

10. Next Board meeting scheduled for Wednesday, June 15, 2022 at Oklahoma City.

11. Old Business

12. New Business – Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

13. Adjournment

*\*Members of the Board and staff from ODAFF may join for lunch. Board Members, staff, and the public may discuss program issues during lunch; no votes or action will be taken during the luncheon.*