

**CONCENTRATED ANIMAL FEEDING OPERATION (CAFO) APPLICATION**

<input type="checkbox"/> <b>New Application / New Farm</b> (see #5 to determine fee) <input type="checkbox"/> <b>Expansion of Animal Capacity</b> (see #5 to determine difference in current fee and proposed expansion fee) <input type="checkbox"/> <b>Modification of Operation</b> (no capacity change - \$0) <input type="checkbox"/> <b>Transfer of Ownership – CAFO #</b> _____ ( <b>\$0</b> )	<b>Official Use Section - Rev Code 528 (Cattle)</b>  <b>Rev Code 531 (Poultry)</b>
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**1. Applicant / Owner Information (required)**  
 Check One:  Individual Owner(s)    OR     Corporation / LLC / Business Ownership

Name: \_\_\_\_\_  
First Name or Business Name Last Name

Mailing Address: \_\_\_\_\_  
Street City ST Zip

Phone#: \_\_\_\_\_ Email: \_\_\_\_\_

**2. Farm Operator Information (if different from Owner)**

Name: \_\_\_\_\_  
First Name Last Name

Mailing Address: \_\_\_\_\_  
Street City ST Zip

Phone#: \_\_\_\_\_ Email: \_\_\_\_\_

**3. Farm Operation Information (required)**

Name: \_\_\_\_\_  
Farm Name

Physical Location: \_\_\_\_\_  
Street Address or Cross-Streets City ST Zip

Phone#: \_\_\_\_\_ Email: \_\_\_\_\_

Legal Description to the Nearest 10 Acres  
 \_\_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_\_<sup>1</sup>/<sub>4</sub> \_\_\_\_\_<sup>1</sup>/<sub>4</sub> Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_ County: \_\_\_\_\_

GPS Entrance Location to Farm: \_\_\_\_\_  
Latitude / Longitude (Lat/Long)

**4. Additional Corporate Contact (not required)**

Name: \_\_\_\_\_  
Point of Contact

Mailing Location: \_\_\_\_\_  
Street Address or Cross-Streets City ST Zip

Phone#: \_\_\_\_\_ Email: \_\_\_\_\_

**5. Capacity and Type of Animals (use to calculate for new or expansion application fee)**

“X” all that apply:	Animal Type	# of Animals*	Factor (used in determining units)	Total Animal Units (used in fee amount – see below)
<input type="checkbox"/>	Dairy Heifers		x 1.0	
<input type="checkbox"/>	Dairy Cattle		x 1.4	
<input type="checkbox"/>	Slaughter/Feeder Cattle		x 1.0	
<input type="checkbox"/>	Horse		x 2.0	
<input type="checkbox"/>	Sheep or Lambs		x 0.1	
<input type="checkbox"/>	Hens/Broilers w/liquid manure		x 0.3	
<input type="checkbox"/>	Hens/Broilers w/overflow watering		x 0.1	
<input type="checkbox"/>	Turkey		x 0.02	
<input type="checkbox"/>	Ducks		x 0.2	
<input type="checkbox"/>	Other:			

(NOTE: all swine operations must fill out the LMFO application) TOTAL UNITS =

\*For **expansion or change in animal capacity only** – put the proposed “# of Animals” above in the table and list current Total Animal Units here – Current Total Animal Units: \_\_\_\_\_

<u>Total Animal Units</u>	<u>Fee Chart</u>	<u>License Fee</u>
Less than 250 .....		\$15.00
250 to 500 .....		\$37.50
501 to 3,000 .....		\$75.00
3,001 to 10,000 .....		\$150.00
More than 10,000 .....		\$225.00

**6. Checklist of Additional Documents Required with Application Submission**

(Expansions / Modifications = only submit updated documents notated with \* below)

- A completed State CAFO Application Checklist (Form AEMS008) with additional documents identified in the checklist. This CAFO checklist has a more detailed description of additional documents that must be submitted. (Checklist may be found on the website at: <https://ag.ok.gov/wp-content/uploads/2021/10/AEMS008.pdf>)
- Notarized affidavit of lawful presence (form included in this packet)
- Notarized sworn statement recognizing responsibility to close lagoons (form included in this packet)
- A Statement of Ownership of the Farm Operation – please mark the applicable answer below and provide necessary documentation:
  - The applicant is a corporation – please provide the name and address of the corporation and the name and address of each officer and registered agent of the corporation. (complete Corporation Data Sheet)
  - The applicant is a partnership or other legal entity – please provide the name and address of each partner and stockholder with an ownership interest of 10% (ten percent) or more. (complete Corporation Data Sheet)
  - Not Applicable, the farm operation is owned by a person(s) not associated with partnership/business
- Financial statement(s) / documentation (see checklist for more details)
- \*A map showing residences within one (1) mile radius from the property and corresponding mailing list (New Applicants as well as Construction Modifications/Operations if new operations are outside of current area)
- \*Facility design including engineering drawing and specifications (see checklist for more details)
- \*Pollution Prevention Plan, including Animal Waste Management Plan (AWMP) or Nutrient Management Plan (NMP) and Carcass Disposal Plan (CDP), Erosion Control Plan, Spill Contingency Plan, and Best Management Practices (BMPs) (see checklist for more details)
- Closure Plan (see checklist for more details)

**Notarize the following statement:**

“I certify under penalty of law this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware there are significant penalties for knowingly submitting false, inaccurate, or incomplete information, including the possibility of fines for each violation.”

This application to be signed by one of the following:

(A) Corporation: The Principal Executive Officer, Vice President Minimum

(B) Partnership: A General Partner, or

(C) Sole Proprietorship: The Proprietor.

Name & Title (printed): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

State of: \_\_\_\_\_ County of: \_\_\_\_\_

Subscribed and sworn to or affirmed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by

\_\_\_\_\_  
[Print Notary’s Name]

\_\_\_\_\_  
Notary Public Signature

My Commission Expires: \_\_\_\_\_

Notary Commission No.: \_\_\_\_\_

(SEAL)

Instructions for Lawful Presence Affidavit:

All natural persons applying for a concentrated animal feeding operation registration from the Oklahoma Department of Agriculture, Food, and Forestry (Department) are required, by the provisions of 56 O.S. Supp. 2007 § 71, to provide the Department with verification of lawful presence in the United States by executing the Affidavit below before a notary public or other officer authorized to notarized affidavits under State law.

**AFFIDAVIT VERIFYING LAWFUL PRESENCE IN THE UNITED STATES**

**Affidavit of**

\_\_\_\_\_  
[Print Applicant's Name]

STATE OF \_\_\_\_\_ )  
 ) ss:  
COUNTY OF \_\_\_\_\_ )

\_\_\_\_\_, of lawful age, being first duly sworn, upon Applicant's (Print Name) oath states, under penalty of perjury, as follows:

I am a United States Citizen, or I am a qualified alien under the federal Immigration and Naturalization Act, and I am lawfully present in the United States.

\_\_\_\_\_  
[Signature of Applicant]

Subscribed and sworn to or affirmed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by  
\_\_\_\_\_  
[Print Notary's Name]

\_\_\_\_\_  
Notary Public Signature

My Commission Expires: \_\_\_\_\_  
Notary Commission No.: \_\_\_\_\_

(SEAL)

**LAGOON CLOSURE STATEMENT**

**Affidavit of**

I, \_\_\_\_\_, accept full responsibility financially and operationally for properly closing all waste retention structures at the facility known as \_\_\_\_\_ in the event it ceases to operate, function, or is ordered to close by action of the Oklahoma Department of Agriculture, Food, and Forestry.

\_\_\_\_\_  
Signature & Title

\_\_\_\_\_  
Date

**ACKNOWLEDGEMENT**

STATE OF \_\_\_\_\_ )  
  ) ss:  
COUNTY OF \_\_\_\_\_ )

Subscribed and sworn to or affirmed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_.  
  [Print Notary's Name]

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

Notary Commission No.: \_\_\_\_\_

(SEAL)

**OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY (ODAFF)**

**AGRICULTURAL ENVIRONMENTAL MANAGEMENT SERVICES**

P. O. Box 528804 Oklahoma City, Oklahoma 73152

Phone: (405) 522-5892 Email: [AEMS.CAFO@ag.ok.gov](mailto:AEMS.CAFO@ag.ok.gov)

**CORPORATION DATA SHEET**

Date of Organization: \_\_\_\_\_ State of Organization: \_\_\_\_\_

Principal office: \_\_\_\_\_

\_\_\_\_\_

Principal Place of Business: \_\_\_\_\_

\_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Registered Agent: \_\_\_\_\_

Registered Address: \_\_\_\_\_

\_\_\_\_\_

Officers: \_\_\_\_\_

\_\_\_\_\_

Tax Matters Member: \_\_\_\_\_

Tax Identification Number: \_\_\_\_\_

Annual Meeting Date: \_\_\_\_\_

Name

Ownership

Membership Percentage

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## **Map Guidance**

Per Oklahoma Administrative Code (OAC) 35:17-4-4(a)(10) a map must be submitted that includes:

- All property owners within one (1) mile of the facility (with corresponding mailing list)
- Location of waste retention structures

These instructions are just a resource to assist in the basic map. Other maps are required but will be outlined in the checklist and included in the Pollution Prevention Plan.

Our recommendation to create a basic map to submit with your application is:

1. Click and use the Google Earth link below (click on “Launch Earth” if first time using this resource)
2. Click “Google Earth on web” then Click “Launch Earth”
3. Click on the magnifying glass (Search) on the left side bar
4. In the Search box, type in your GPS Coordinates (Latitude, Longitude) or if the farm has a street address you can type that in. Another option, if you are currently on location of the farm while working with the map, you can click on the “Fly to your location” button (looks like a crosshair target in the lower right-hand corner of the screen) and it will take you to where you are.
5. When the picture pulls up, ensure you are in “2D” mode (bottom right-hand corner “2D” button)
6. Zoom in or zoom out to ensure the entire farm is in the picture (including land apply areas if applicable)
7. Take a screen shot (print screen) or snippet (Windows+Shift+S)
8. Save the copy and draw proposed buildings on the map – ensure drawing is close to scale and direction of buildings is correct (can be done by hand or using a basic draw program such as Paint or even MS Word)

*(Please note – you can use any resource to create your map or diagram; you are not required to use the instructions listed above. They are provided as a convenience.)*

## **Facility Application Map Resources**

Google Earth

<https://www.google.com/earth/versions/>

Oklahoma Water Resources Board Interactive Maps and GIS Data

<https://www.owrb.ok.gov/maps/index.php>

Oklahoma Department of Environmental Quality Data Viewer

<https://gis.deq.ok.gov/maps/>

United States Geological Survey TopoView

<https://ngmdb.usgs.gov/topoview/viewer/#4/39.98/-100.06>

United States Environmental Protection Agency NEPAassist

<https://nepassisttool.epa.gov/nepassist/nepamap.aspx>

Earth Point

<http://www.earthpoint.us/Townships.aspx>

NRCS Web Soil Survey

<https://websoilsurvey.nrcs.usda.gov/app/>