

### **If I no longer have birds do I have to pay my registration fee?**

Yes. Even if you have closed down your operation but choose to keep the property up as a poultry feeding operation, you must continue to keep the registration current by paying the annual \$10 fee (due before December 31 annually).

### **If I no longer have birds do I have to submit my annual report?**

Yes. Even if you have no birds, you must continue to submit your annual report (due before September 1 annually). If you have no litter sold or land applied you may simply submit page 1 of the annual report form and check the box that No Litter was transferred or land-applied

### **How do I close my farm if I no longer want to have a poultry feeding operation?**

The first thing you need to ensure is all your poultry litter is cleaned up and properly disposed, sold, or land applied. If you still have litter on the property you will not be able to close and as such, will still need to pay the annual fee and submit your annual report.

Second, if all your litter is cleaned up, contact your inspector to conduct a Closure Inspection. Please be aware, if the closure inspection is not completed prior to the end of the registration year you will need to pay the next year registration fee.

Please be aware, if you close your farm and later sell the property to be a new poultry feeding operation, the new owner must meet the setback requirements to roads, water sources, residences, town limits, and schools as outlined in rules at OAC 35:17-5-3.1.

### **I am selling (transferring) my farm, what do I need to do?**

If you are selling to another poultry feeding operation, you may continue with your sale transaction but must ensure the new owners submit a Transfer Application within thirty (30) days of the sale along with your final Litter Report up to the date of your sale. It may also be wise to notify your local inspector and share the contact information with the new owner.

If you are selling to an entity who is not planning to continue as a poultry feeding operation you must clean up all the litter prior to sale and contact your inspector for a Closure Inspection.

The PFO Transfer Application may be found on our website at: <https://ag.ok.gov/wp-content/uploads/2023/04/AEMS141A-Transfer-Application-2023.pdf>

### **If I build new poultry houses, change my bird types, or even build a new compostor or litter shed – what do I have to do?**

Anytime you build a new structure or change your bird operations you need to submit an expansion application prior to any change. Per state statute, new structures (including litter sheds and other structures onsite) must meet setback requirements.

The PFO Expansion Application may be found on our website at: <https://ag.ok.gov/wp-content/uploads/2023/04/AEMS144-Expanding-Facility-App-2023.pdf>