

NEW POULTRY FEEDING OPERATION (PFO) APPLICATION

☐ New Registration Fee \$10 (required) (Make checks payable to ODAFF Or if by Credit Card, Fees Apply)	Official Use Section – Rev Code 531
1. Applicant / Owner Information (required) Check One: ☐ Individual Owner(s) OR ☐ Corporation / LLC / Business Ownership Name: _____ First Name or Business Name Last Name Mailing Address: _____ Street City ST Zip Phone#: _____ Email: _____	
2. Farm Operator Information (if different from Owner) Name: _____ First Name Last Name Mailing Address: _____ Street City ST Zip Phone#: _____ Email: _____	
3. Farm Operation Information (required) Name: _____ Farm Name Physical Location: _____ Street Address or Cross-Streets City ST Zip Phone#: _____ Email: _____ Legal Description to the Nearest 10 Acres _____ 1/4 _____ 1/4 _____ 1/4 Section: _____ Township: _____ Range: _____ County: _____ GPS Entrance Location to Farm: _____ Latitude / Longitude (Lat/Long)	
4. Integrator Information (required) Name: _____ Integrator Name Mailing Location: _____ Street Address or Cross-Streets City ST Zip Phone#: _____ Email: _____	

5. Description of Farm Operations (check one): ☐ Export Only ☐ Land-Apply Only ☐ Both**House Dimensions and Capacity**

# of Houses	Poultry House Dimensions (ft)			Bird Type (ex. Pullet, Broiler, Layer)	# Bird Capacity per House
	Length	X	Width		
	Length	X	Width		
	Length	X	Width		
	Length	X	Width		

Routine Carcass Disposal Plan for Daily Operations

- ☐ Composting
- ☐ Incineration (depending on size, must have DEQ Air Permit)
- ☐ Landfill (if selected, must submit letter of acknowledgement from land-fill facility)
- ☐ Rendering (if selected, must submit letter of acknowledgement from rendering facility)
- ☐ Other (please describe): _____

Emergency Carcass Disposal Plan for Deaths Significantly Higher than Normal

- ☐ Composting
- ☐ Incineration (depending on size, must have DEQ Air Permit)
- ☐ Land-fill (if selected, must submit letter of acknowledgement from land-fill facility)
- ☐ Rendering (if selected, must submit letter of acknowledgement from rendering facility)
- ☐ Other (please describe): _____

6. Checklist of Additional Documents Required with New Application Submission

- ☐ A diagram and/or map showing geographical perimeters; planned location of facility and storage building(s); any nearby waters of the state; and land application sites (if applicable) – see page 5 of this packet for guidance
- ☐ A copy of the current approved Nutrient Management Plan or proof of application (Letter of Intent) to write a Nutrient Management Plan (NMP).
- ☐ A Statement of Ownership of the Farm Operation – please mark the applicable answer and provide necessary documentation
- ☐ The applicant is a corporation – please provide the name and address of the corporation and the name and address of each officer and registered agent of the corporation. (please complete the Corporation Data Sheet in this packet)
- ☐ The applicant is a partnership or other legal entity – please provide the name and address of each partner and stockholder with an ownership interest of 10% (ten percent) or more. (please see Corporation Data Sheet)
- ☐ Not Applicable, the farm operation is owned by a person(s) not associated with partnership/business
- ☐ Environmental History, Records, and Awards – please mark the applicable answer and provide necessary documentation
- ☐ An environmental history from the past three years of any poultry feeding operation established and operated by the applicant or any other operation with common ownership in this state or any other state.
- ☐ Not Applicable
- ☐ Warranty Deed (Proof of Land Ownership)

I certify under penalty of law this document was verified and updated under my direction. Based upon my inquiry of the person or persons directly responsible for verifying or updating the data, the information submitted is to the best of my knowledge and belief, true, accurate, and complete. I am aware there are significant penalties for knowingly submitting false, inaccurate, or incomplete information, including the possibility of a fine not more than ten thousand dollars for each violation.

Signature: _____

Date: _____

Instructions for Required Affidavit:

All natural persons applying for a poultry operation registration from the Oklahoma Department of Agriculture, Food, and Forestry (Department) are required, by the provisions of 56 O.S. Supp. 2007 § 71, to provide the Department with verification of lawful presence in the United States by executing the Affidavit below before a notary public or other officer authorized to notarized affidavits under State law.

AFFIDAVIT VERIFYING LAWFUL PRESENCE IN THE UNITED STATES

Affidavit of

[Print Applicant's Name]

STATE OF _____)
) ss:
COUNTY OF _____)

_____, of lawful age, being first duly sworn, upon Applicant's (Print Name)
oath states, under penalty of perjury, as follows:

I am a United States Citizen, or I am a qualified alien under the federal Immigration and Naturalization Act, and I am lawfully present in the United States.

[Signature of Applicant]

Subscribed and sworn to or affirmed before me this _____ day of _____, 20____, by

[Print Notary's Name]

Notary Public

My Commission Expires: _____

Notary Commission No.: _____

(SEAL)

**OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY (ODAFF)
AGRICULTURAL ENVIRONMENTAL MANAGEMENT SERVICES**

P. O. Box 528804 Oklahoma City, Oklahoma 73152
Phone: (405) 522-5998 Email: AEMS.Poultry@ag.ok.gov

CORPORATION DATA SHEET

Date of Organization: _____ State of Organization: _____

Principal office: _____

Principal Place of Business: _____

Mailing Address: _____

Registered Agent: _____

Registered Address: _____

Officers: _____

Tax Matters Member: _____

Tax Identification Number: _____

Annual Meeting Date: _____

Name

Ownership

Membership Percentage

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Map Guidance

Per Oklahoma Statute Title 2 § 10-9.5(B)(5) – a diagram or map must be submitted that includes:

- ☐ Perimeters of the facility
- ☐ Location of waters of the state (including, but not limited to, drainage)
- ☐ Poultry waste storage facilities
- ☐ Land application sites, either owned or contracted with, for which poultry waste will be applied (if applicable)

Our recommendation to create a basic map to submit with your application is:

1. Click and use the Google Earth link below (click on “Launch Earth” if first time using this resource)
2. Click “Google Earth on web” then Click “Launch Earth”
3. Click on the magnifying glass (Search) on the left side bar
4. In the Search box, type in your GPS Coordinates (Latitude, Longitude) or if the farm has a street address you can type that in. Another option, if you are currently on location of the farm while working with the map, you can click on the “Fly to your location” button (looks like a cross-hair target in the lower right hand corner of the screen) and it will take you to where you are.
5. When the picture pulls up, ensure you are in “2D” mode (bottom right hand corner “2D” button)
6. Zoom in or zoom out to ensure the entire farm is in the picture (including land apply areas if applicable)
7. Take a screen shot (print screen) or snippet (Windows+Shift+S)
8. Save the copy and draw proposed buildings on the map – ensure drawing is close to scale and direction of buildings is correct (can be done by hand or using a basic draw program such as Paint or even MS Word)

(Please note – you can use any resource to create your map or diagram; you are not required to use the instructions listed above. They are provided as a convenience.)

Facility Application Map Resources

Google Earth

<https://www.google.com/earth/versions/>

Oklahoma Water Resources Board Interactive Maps and GIS Data

<https://www.owrb.ok.gov/maps/index.php>

Oklahoma Department of Environmental Quality Data Viewer

<https://gis.deq.ok.gov/maps/>

United States Geological Survey TopoView

<https://ngmdb.usgs.gov/topoview/viewer/#4/39.98/-100.06>

United States Environmental Protection Agency NEPAassist

<https://nepassisttool.epa.gov/nepassist/nepamap.aspx>

Earth Point

<http://www.earthpoint.us/Townships.aspx>